



United States
Department of
Agriculture

September 11, 2002

Marketing and
Regulatory
Programs

CENTER FOR VETERINARY BIOLOGICS NOTICE NO. 02-20

Animal and Plant
Health Inspection
Service

Subject: CVB Liaison Authorization Process

Veterinary Services

To: Biologics Licensees, Permittees, and Applicants
Directors, Center for Veterinary Biologics

Center for Veterinary
Biologics
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I. PURPOSE

The purpose of this notice is to remind interested parties that the Center for Veterinary Biologics (CVB) requires official notification when initiating or changing the designated liaison who handles all regulatory discussions between the firm and CVB in accordance with 9 CFR 114.7 and VS Memoranda 800.50 and 800.63.

II. BACKGROUND

The requirements pertaining to personnel at licensed establishments are described briefly in the above listed guidance documents, but further clarification was deemed necessary in order for CVB to keep apprised of a firm's contact information.

III. ACTION

Firms appointing (or reappointing) a new official liaison must notify the CVB-Licensing and Policy Development in writing as well as submit an APHIS Form 2007 for the employee in order for CVB to maintain current contact information. The APHIS Form 2007 will be forwarded and filed by the CVB-Inspection and Compliance. The CVB requests one original copy of the APHIS Form 2007 and notification in writing of any changes, such as termination or change in job title.

/s/ Richard E. Hill, Jr.

Richard E. Hill, Jr.
Director
Center for Veterinary Biologics



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Federal Relay Service
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1-800-877-8339

